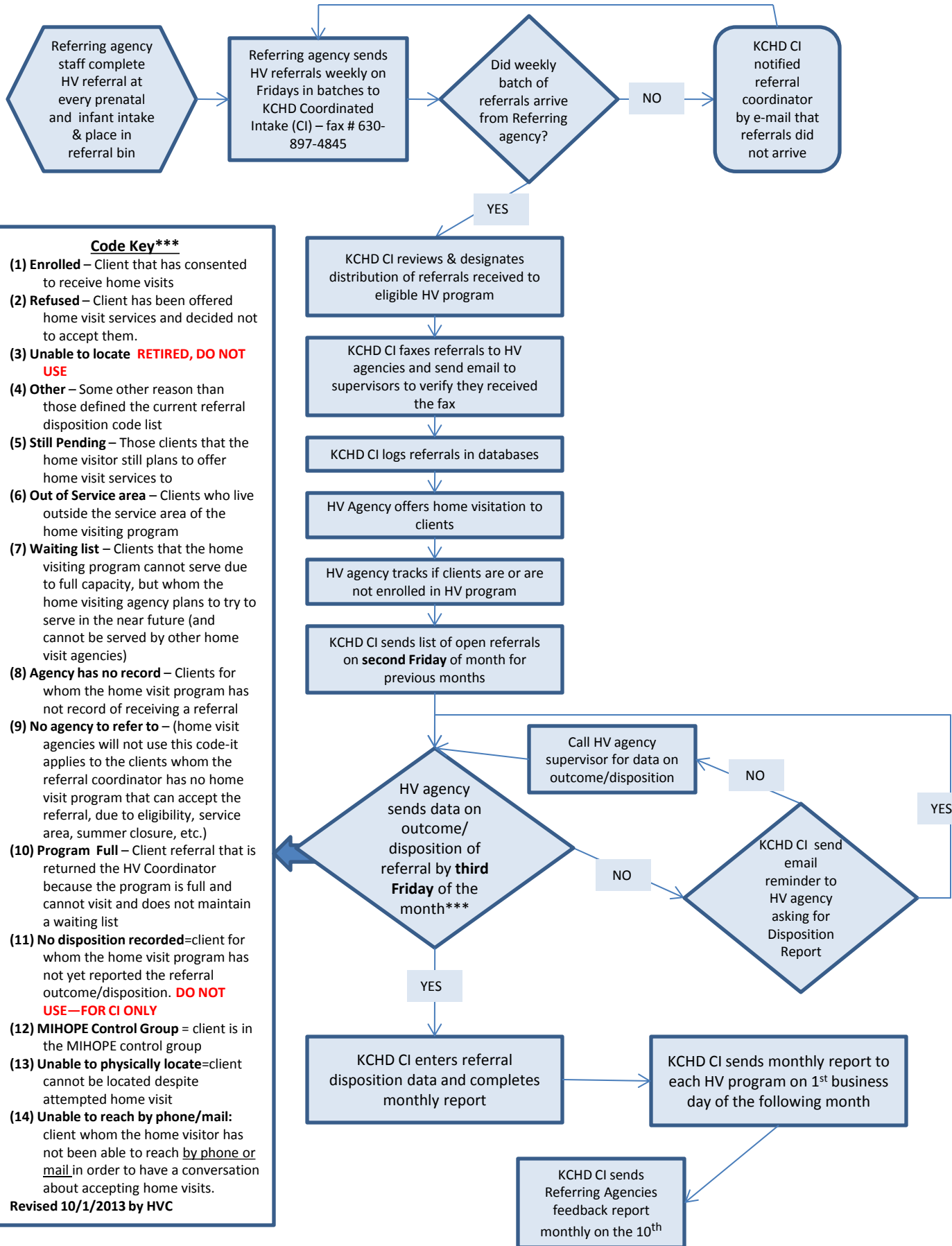


HOME VISITATION REFERRAL PROCESS



Code Key***

- (1) **Enrolled** – Client that has consented to receive home visits
- (2) **Refused** – Client has been offered home visit services and decided not to accept them.
- (3) **Unable to locate** **RETIRED, DO NOT USE**
- (4) **Other** – Some other reason than those defined the current referral disposition code list
- (5) **Still Pending** – Those clients that the home visitor still plans to offer home visit services to
- (6) **Out of Service area** – Clients who live outside the service area of the home visiting program
- (7) **Waiting list** – Clients that the home visiting program cannot serve due to full capacity, but whom the home visiting agency plans to try to serve in the near future (and cannot be served by other home visit agencies)
- (8) **Agency has no record** – Clients for whom the home visit program has not record of receiving a referral
- (9) **No agency to refer to** – (home visit agencies will not use this code-it applies to the clients whom the referral coordinator has no home visit program that can accept the referral, due to eligibility, service area, summer closure, etc.)
- (10) **Program Full** – Client referral that is returned the HV Coordinator because the program is full and cannot visit and does not maintain a waiting list
- (11) **No disposition recorded** – client for whom the home visit program has not yet reported the referral outcome/disposition. **DO NOT USE—FOR CI ONLY**
- (12) **MIHOPE Control Group** = client is in the MIHOPE control group
- (13) **Unable to physically locate** – client cannot be located despite attempted home visit
- (14) **Unable to reach by phone/mail:** client whom the home visitor has not been able to reach by phone or mail in order to have a conversation about accepting home visits.

Revised 10/1/2013 by HVC